

निविदा दस्तावेज़  
TENDER DOCUMENT

2021-2022



वर्षा वन अनुसंधान संस्थान  
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्  
(पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, भारत  
सरकार के अधीन एक स्वायत्त परिषद्)  
जोरहाट – 785010, असम  
RAIN FOREST RESEARCH INSTITUTE  
Indian Council of Forestry Research & Education  
(An Autonomous body of Ministry of Environment,  
Forest & Climate Change, Govt. of India)  
Jorhat – 785010, Assam

निविदा मूल्य:  
Rs. 590.00

COST OF  
TENDER  
DOCUMENT:  
Rs. 590.00  
(NON-  
REFUNDABLE &  
NON-  
TRANSFERABLE)

E-TENDER  
FOR  
LEASING  
VACUUM  
PRESSURE  
IMPREGNATION  
UNIT FOR  
BAMBOO  
PRESERVATIVE  
TREATMENT

**(RAIN FOREST RESEARCH INSTITUTE)**  
**(Indian Council of Forestry Research & Education)**  
**Jorhat, Assam**

**Tender No. RFRI/STR/2021-22/43/34**


E-tenders are invited from reputed organization/firms/institutes etc which are interested in hiring Vacuum Pressure Impregnation Unit for Preservative Treatment of Bamboo.

For online participation Bidders/ Tenderers may visit the portal <https://moefcc.euniwizarde.com> as per the Critical Date Sheet given below.

<b>Events</b>	<b>Important date</b>	<b>Websites/ Other Sources/ Venue</b>
Date of publishing tender	25.03.2022	<a href="https://moefcc.euniwizarde.com">https://moefcc.euniwizarde.com</a>
	26.03.2022	News papers (for information)
Date of commencement of document download	26.03.2022	<a href="https://moefcc.euniwizarde.com">https://moefcc.euniwizarde.com</a>
Date of commencement of bid submission	26.03.2022	<a href="https://moefcc.euniwizarde.com">https://moefcc.euniwizarde.com</a>
Last date for submission of bid	25.04.2022, 23.59 hours	<a href="https://moefcc.euniwizarde.com">https://moefcc.euniwizarde.com</a>
Opening of bids	26.04.2022, 11.30 hours	<a href="https://moefcc.euniwizarde.com">https://moefcc.euniwizarde.com</a>

**CONTENT OF TENDER PAPER**

1. Particulars and Conditions of Leasing, Chapter- I
2. General Terms & Conditions of Contract, Chapter-II
3. Format of price bid, Annexure- I

  
Co-Ordinator (Facilities)  
Rain Forest Research Institute  
Jorhat, Assam

**Chapter- I**  
**Particulars and Conditions of Leasing**

**Rain Forest Research Institute, Jorhat (Assam)** has established one Vacuum Pressure Impregnation Unit for Preservative Treatment of Bamboo at its premises as a part of Technology Demonstration Centre with financial assistance of CAMPA. It has been decided to lease out this facility. Terms and conditions are given below for letting the facility on rent. Interested Parties who are involved in bamboo treatment and supply business may submit their willingness to the Director, RFRI, Jorhat (Assam):

1. Minimum User Charge Fee has been fixed as **Rs. 25000/- (Rupees Twenty Five thousand only)** per month.
2. User Charge Fee has to be paid in the first week of the succeeding month in favour of Director, RFRI, Jorhat (Assam) through digital mode.
3. Electricity charge to be paid extra as per actual consumption. Separate Electronic Meter has been provided.
4. The Party can do maximum three shifts of treatment daily.
5. The Party has to deposit **Rs. 100,000/- (Rupees one lakh only)** as Security Deposit which is refundable without interest at the end of the Agreement Period. The Security Deposit will be forfeited if the Party causes intentional damage to the Unit or violates any of the Terms and Conditions of this Agreement.
6. The Party shall not be entitled to make any addition, alteration, modification or extension of the let out Unit without any prior consent in writing of the Director, RFRI, Jorhat (Assam).
7. The Party shall neither be entitled to sublet the said Unit to any other person nor shall part with possession thereof with any other person in any way and in any manner and violation of this clause shall render him liable to be evicted there from by the authority without any notice.
8. The Director, RFRI, Jorhat (Assam) shall have the right to enter into and visit the let-out Unit by himself or through his authorized representative for inspection of the let-out Unit any time during the period of tenancy.
9. RFRI, will continue to use the premises of the Vacuum Pressure Impregnation Unit for Technology demonstration/for capacity building, as and when required.
10. In addition to the fees to be paid as mentioned above, the Party will also undertake 2 (two) batches of bamboo poles per month for chemical treatment for use by the Institute without any charge being applied to the Institute.
11. The User Charge will be for a period of 12 months from the date of execution of the Agreement. Either party can give a notice of one month prior to termination of this agreement.
12. The Party will at its own cost maintain and repair the equipment in good and operating condition allowing for reasonable wear and tear. Such cost will include labour, material, parts and similar items.
13. Upon the expiry of 12 months, if there is no default on the Party's part, the Party will have the option to renew the User period for a similar term, if acceptable to the RFRI.
14. If the above mentioned Terms and Conditions are acceptable, the Party has to sign on a Lease Agreement with the Institute on Rs. 100/- Stamp paper.

## Chapter-II General Terms and Conditions

1. Bids shall be submitted online only at MoEFCC website: <https://moefcc.euniwizarde.com> .  
The bids submitted by offline mode shall not be considered and no correspondence will be entertained in this matter. Tenderers / Bidders are advised to follow the instructions provided in the "Instructions to the Tenderer/Bidder" for the e-submission of the bids online at <https://moefcc.euniwizarde.com> .
2. Period of contract: The contract will be initially for a period of one year which may be extended further, with mutual consent.
3. **Tender Fee of Rs 590/- (including GST)** must be in form of Demand Draft in favour of **Director RFRI** and **Bid Security of Rs 5000/-** must be in the form of Demand Draft in favour of **Director RFRI Security Deposit**, Jorhat payable at Jorhat. Bidders registered under MSME/NSIC should upload a copy of their MSME/NSIC registration to claim the benefit of exemption from submitting Tender Fee.
4. **Hardcopies of Bid Security & Tender Fee must reach the Office of the Director, Rain Forest Research Institute, Jorhat, Assam-785010 on or before the last date/ time of online submission.**
5. The Bid Security of the successful bidders will be released on submission of Security Deposit of Rs 1,00,000/- (Rupees one lakh only) in form of Demand Draft in favour of **Director RFRI Security Deposit**, Jorhat.
6. The Bid Security of the unsuccessful bidders will be released after finalization of the tender within a period of 15 days without any interest.
7. **The bid security may be forfeited:**
  - a) If a bidder withdraws his bid during the period of bid validity.
  - b) In the case of a successful bidder, if the bidder fails:
    - i) To accept the lease and sign the agreement.
    - ii) To furnish Security Deposit.
8. The security deposit will be retained for the period of lease i.e. one year from the date of finalization of the Tender after which, the security deposit without any interest will be released within 3 months after expiry of the lease, subject to fulfillment of all the terms & conditions of the contract. In case, the lease is extended for a period as deemed fit by the Competent Authority, the security deposit will be released within 3 months of expiry of the extended period. The security deposit may be forfeited in full or partially if any deviation from the terms and conditions is found during the period of lease.
9. No request for transfer of any previous deposit of Bid Security or Security Deposit or Payment of any pending bill held by the Institute in respect of any previous work will be entertained.

10. Tenderer shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof. In case the Tenderer fail to observe and comply with stipulation made herein or he/she/it backs out after quoting the rates, the aforesaid amount of Bid Security will be forfeited.

11. The Tenders without Tender Fee & Bid Security will be summarily rejected.

12. The firms which are registered with MSME or National Small Industries Corporation (NSIC) or Small Scale Industries (SSI) are exempted to submit the Bid Security/ Tender Fee. However, copy of registration must be provided along with technical bid.

13. No Claim shall lie against RFRI in respect of erosion in the value or interest on the amount of Bid Security.

14. One Tenderer/Bidder will submit only one tender document.

15. Tampering and modification of the Tender Form is strictly prohibited. In case any tender document is found to be tampered or modified in any manner, the tender will be rejected, the Bid Security will be forfeited and the Tenderer/ Bidder will be blacklisted.

16. Intending Tenderers/ Bidders are advised to visit the website <https://moefcc.euniwizarde.com> at least three days prior to last date of submission of tender for any addendum/ corrigendum/amendment.

17. Bids will be opened as per date/time of Critical Date Sheet. In case, tender opening date happen to be a holiday, the bid will be opened on the next working day.

18. The bidders have to upload the following documents in the portal.

1. Scanned copy of Demand Draft of Rs 590 submitted as Tender Fee.
2. Scanned copy of Demand Draft of Rs 5000/- submitted as Bid Security
3. Copy of PAN card.
4. Copy of GST Registration.
5. Copy of Address Proof of the bidder.

**19. Clarification of Bids:**

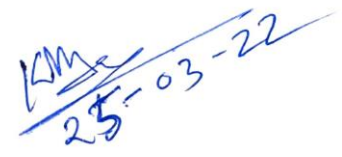
a. To assist in the examination, evaluation, comparison of the bids, and qualification of the Bidders, the Institute, at its discretion, may ask any Bidder for a clarification of its Bid. The Institute's request for clarification and the response shall be in writing by post/email/fax etc. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Institute shall not be considered. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic typing errors noticed by the Institute in the Evaluation of the bids. If a Bidder does not provide clarifications of its bid by the date and time set in the Institute's request for clarification, its bid may be rejected.

b. The bids will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions, etc. as prescribed in the Bid Document. The bids are liable to be treated as non-responsive and will be rejected if bidder does not upload qualifying and technical documents as required in the Bid Document.

c. If during the preliminary examination, the Institute finds any minor infirmity and/or irregularity and/or non-conformity in a bid, the Director may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or

affect the ranking order of the bidders. Wherever necessary, the Institute will convey its observation on such 'minor' issues to the bidder asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that bid may be ignored.

20. The Successful Tenderer have to enter into an agreement with the Institute after submission of Security Deposit. He/She/It have to bring a stamp paper of Rs 100/- for the agreement.
- 21. For any loss incurred, damages occurred liabilities arising out of the contract during the currency of this contract, the Institute, shall not be responsible and it shall be the sole responsibility of the bidder to make good the loss of goods.**
22. In case the Successful Tenderer wishes to terminate the contract, he/ they shall intimate the same to RFRI by giving one-month notice stating the reason thereof.
23. The Successful Tenderer shall not allow or facilitate consumption of Alcohol/ Gutka/ Tobacco/ Cigarette/ Pan masala/ Bidi or any other intoxicant in the premises of the Institute by any of its employees. If any deviation is noticed for each such deviation penalty of Rs. 1000/- shall be levied on the Contractor.
24. RFRI shall not be responsible financially or otherwise for any injury/ death to the any person in the course of their work in the VPIU unit. In case, compensation is awarded by the court of Law, it shall be the responsibility of the, to pay the same.
25. The bidder if in any manner defaults in the performance or in making good of any losses, damage or expenses or any part thereof, then it shall be lawful for the Institute to recover the loss.
26. If any disagreement or dispute arises between the bidder and the RFRI under any circumstances or in connection with the term & conditions, they shall make every effort to resolve the matter amicably by direct negotiation.
27. FORCE MAJEURE. Neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the party. Such acts shall include but not limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, Government regulation imposed after the implementation, communication line failure, earthquakes etc.
28. All disputes which may arise between the service provider and Institute will be referred to the arbitrator. Arbitrator will be appointed by the Director General, ICFRE. The applicable Arbitration procedure will be as per Arbitration and Conciliation Act, 1996, as amended from time to time.

Handwritten signature and date: 25-03-22

Co-Ordinator (Facilities)  
Rain Forest Research Institute  
Jorhat, Assam

## Annexure-I

### Format of Price Bid

(To be downloaded from the portal and uploaded after filling it up)



(RAIN FOREST RESEARCH INSTITUTE)  
(Indian Council of Forestry Research & Education)  
P.O: Jorhat, P. Box-136, Jorhat, Assam

### FINANCIAL BID

Tender No.: RFRI/STR/2021-22/43/34

Name of Work:- E- Tender for Leasing out Vacuum Pressure Impregnation Unit for Preservative Treatment of Bamboo

Name of Firm				
Sl. No.	Particulars	Quantity	Rate (in Rs.) per month incl all taxes, and charges	Amount in words
1	Vacuum Pressure Impregnation Unit	1 unit		

#### Note:

- \* Minimum User Charge Fee has been fixed as Rs. 25000/- (Rupees twenty five thousand only) per month
- \* The offered price should be more than or equal to Rs 25000/-